
JOB DESCRIPTION * WAVES RECOVERY ROUNDUP *
CAPE ATLANTIC INTERGROUP

Welcoming Committee Chair

- Attends monthly Roundup committee meetings and reports on progress.
- Creates a wholesome, exciting and welcoming environment for people as they enter and attend the Roundup.
- Has full knowledge of the event schedule, and helps direct people to meeting rooms, workshops, speakers and entertainment.
- Recruits volunteers for help with greeting during the Roundup.
- Gently and courteously asks attendees to wear their masks correctly while in the building, and reminds people to maintain social distancing whenever possible.
- Makes sure the lobby entryway is staffed by two (2) greeters at all times on Friday and Saturday.
- Assists Setup/Security (as needed).