## JOB DESCRIPTION \* WAVES RECOVERY ROUNDUP \* CAPE ATLANTIC INTERGROUP

## Outreach Chair

- Attends monthly Roundup committee meetings and reports on progress.
- Focuses outreach efforts via digital distribution, social media, and contacting Intergroups, Areas and Districts.
- Announces details about the Roundup at all AA meetings, and recruits volunteers to do the same.
- Requests support from neighboring Intergroups, Areas and Districts, for the Roundup be included in announcements.
- Attends other AA service group meetings, and announces the Roundup, wherever appropriate.
- Coordinates distribution of Roundup Committee News and Event promotion fliers.
- Recruits volunteers to distribute Roundup Fliers at in-person events (within reason).
- Submits event details for inclusion in the Grapevine, 4th Dimension, and Box 459.
- Coordinates with the Unity Chair for assistance.